



Job Title: Summer Camp Adult Lead		Reports to: Summer Camp Director	
Worker Classification: <input type="checkbox"/> Full-time <input checked="" type="checkbox"/> Temporary <input type="checkbox"/> Part-time <input type="checkbox"/> Contract		Compensation: <input type="checkbox"/> Salary <input checked="" type="checkbox"/> Hourly	Fair Labor Standards Act: <input checked="" type="checkbox"/> Exempt <input type="checkbox"/> Nonexempt
Organizational Supervision: <input type="checkbox"/> Tier A <input type="checkbox"/> Tier B <input checked="" type="checkbox"/> Tier C <input type="checkbox"/> Tier D		Annual Duration: <input type="checkbox"/> 10-Month <input type="checkbox"/> 11-Month <input type="checkbox"/> 12-Month	Work Location: <input checked="" type="checkbox"/> On-Site <input type="checkbox"/> Hybrid <input type="checkbox"/> Remote _____% on-site

Position Summary

The Summer Camp Adult Lead is responsible for overseeing and implementing Concordia’s Summer Camp program. This individual is responsible for creating a Christ-centered, high-energy, and safe environment for campers in Grades K-5. The Adult Lead will manage daily operations, including the delivery of activities and games, spiritual devotions, and the supervision of Summer Camp assistants. This role requires a leader who is organized, creative, and passionate about fostering a nurturing environment that emphasizes faith, learning, and fun.

Position Responsibilities

1. Oversee a daily schedule of activities for K-5 students during summer operations from 7:30 AM - 5:30 PM Monday through Friday. Lead the daily execution of camp schedules, including games, Bible lessons, and physical activities.
2. Supervise and mentor Summer Camp support staff to ensure high-quality student engagement and appropriate supervision.
3. Enforce safety protocols on campus, in transit, and at off-site locations, ensuring students are chaperoned safely.
4. Serve as the primary point of contact for parents during drop-off and pick-up, providing updates on student progress and behavior.
5. Oversee the use of the program information system (Sawyer) and monitor students’ check-in/check-out
6. Communicate effectively with parents, guardians, and school staff about program activities.
7. Maintain a screen-free environment, ensuring that no students use individual devices.
8. Coordinate the distribution of provided morning and afternoon snacks.
9. Manage and organize program materials, equipment, and program spaces to create an inviting, pleasant, and tidy atmosphere for children.

10. Oversee the setup and cleanup of all daily activities and ELA learning stations.
11. Enforce program rules and manage student behavior using Christ-centered discipline and positive reinforcement.
12. Administer basic first aid as needed and maintain accurate records of incident reports or medical needs.
13. Other duties as assigned.

Skills Necessary

1. Strong leadership and organizational skills.
2. Excellent communication and interpersonal skills with both children and adults.
3. Ability to manage multiple tasks and adapt to changing program needs.
4. Ability to adapt activities and games for varying grade levels (K-5).
5. Patience, empathy, and a high level of energy for both indoor and outdoor summer activities.
6. Basic first aid and CPR certification preferred.
7. Basic proficiency in using technology and educational software is preferred.

Professional Expectations and Requirements

1. Must be an adult, 19 years or older; 21+ preferred.
2. Previous experience in camp counseling, teaching, or youth ministry leadership is required.
3. High school diploma or equivalent required; Bachelor's degree in Education or a related field is highly preferred.
4. Valid Basic First Aid and CPR certification (or willingness to obtain).

Attributes of All Concordia Staff

Concordia Lutheran Schools of Omaha operated as a ministry of the Lutheran Church-Missouri Synod. Staff members, both called and uncalled, represent Concordia's ministry to the community and must:

1. Profess an active, Christian faith
2. Be loyal to the vision, purpose, and staff of Concordia Lutheran Schools of Omaha and seek to protect the unity among our staff and community
3. Demonstrate a Christ-like attitude through all interactions with students, families, staff, and volunteers
4. Adhere to the Personnel Manual
5. Maintain the confidentiality of sensitive materials and information

Does this sound like you?

Are you a natural leader who loves the energy of summer? Do you have a passion for keeping kids engaged through games, faith, and literacy without the need for a screen? If you are a dedicated professional who can manage a team while ensuring every child feels loved and safe, you are exactly who we are looking for! Join us in

making Summer 2026 a season of growth and joy for our future leaders.

Interested candidates should submit a [digital application](#). Inquiries may be made to Elementary School Principal Kayla Marty at kayla.marty@concordiaomaha.org.

Equal Opportunity Employer

Concordia Lutheran Schools of Omaha is an equal opportunity employer and does not discriminate based on race, color, national origin, sex, age, disability, or any other legally protected status.