

Parents and Students,

Hello from all of us at Concordia! We are excited to have you join us for school through our remote learning platform! Going to school remotely will be much like being in school. You will follow the same bell schedule and go to class when all the other students do. I am attaching our bell schedule so you can be on time for class. Parents, please keep an eye on the Mustang Memo as well - bell schedules for the following week will be posted there. Bells schedules will also be posted in the Canvas announcements each week. This will help you know which bell schedule we are following each day.

To help you be as successful as possible, we have created some remote learning guidelines:

- Wear school uniform tops.
- Try to find a quiet place, free from distraction (sibling, pets, televisions, etc) to attend class.
- Refrain from chewing gum, eating, or drinking in front of the camera.
- Check Canvas for each of your class's Zoom link.
- You must use your first and last name as identification on Zoom so your teachers to allow you into the Zoom Classroom. (If they don't know who you are, you won't be admitted.)
- Your video needs to remain ON.
- Mute your microphone.
- Keep your background neutral.
- Waiting rooms will be enabled and your teachers will let you in when they are ready to start class.
- Attendance and tardies will still be tracked. So, make sure you are on time!
- Public chats will be turned off.
- Your teachers will have students in their classroom, so if they are a bit late letting into their Zoom classroom do worry. It won't count against you!
- Remember, this is a class so treat it as such.
- Students who don't follow these rules will be removed from the virtual classroom.

Please make sure you are checking Canvas every day. You will find grades, Zoom links, homework, projects, announcements, devotions and all kinds of interesting things there. Also, check your Concordia email regularly. If you don't know how to log in to either of these platforms, let me know and we will get you set up. We will have all supplies for you ready in the front office by 2pm today.

Finally, if you ever have any questions or if things don't seem to be going quite right, please reach out to your teachers or me. We want to ensure you are getting the best education possible.

Blessings on your school year! Go Mustangs!!